

Our Business Manager, Mrs Clare Hughes, will be most happy to share with you any additional information you may require in relation to Health and Safety at Hamble Primary.

Hamble Primary School's Health and Safety and related policies can be found at www.hamble-pri.hants.sch.uk

Thank you for visiting us.

Visitors to Hamble Primary School



Hamble Primary School

023 80453298

Information for Parents

By working together we help our
children to succeed.

Welcome to Hamble Primary School

All visitors are required to sign in at Reception. Please make sure that you have done this before entering the school.

Child Protection / Safeguarding

As a visitor in school you may be told something by a child that causes you concern. If you have any concerns about a child, however small you feel they may be you **MUST** report this to the CPLO/DSL (Child Protection Liaison Officer / Designated Safeguarding Lead). At Hamble Primary School any concerns need to be reported to either Mrs Rickman or Mrs Damant, Miss Pratt has also received more complex training and is the designated CPLO should Mrs Rickman and Mrs Damant both be unavailable.

If you are unable to pass information on to any of these members of staff, please pass a written note, or speak to a member of the office staff who will ensure that the information is passed on.

As a regular visitor, or someone working without the direct supervision of a member of school staff it is probable that you will be required to obtain a DBS check (formally CRB). If you wish to volunteer on a regular basis please speak to a member of the office staff.

Fire Alarm

If you hear a continuous bell please make your way quickly and safely to our meeting area - the field area to the back of Mount Pleasant car park.

If you are a parent helper, please be assured that school staff will assist your child.

If you are the last person to leave a door please ensure that it is closed, this is to halt the potential threat of fire.

Visitors should not attempt to use fire-fighting equipment unless they are trained to do so.

Health and Safety

A copy of our Health and Safety policy and the Health and Safety at Work poster can be found in the inside entrance hall. Please speak to a member of the office staff if you would like to be directed to this.

Please speak to a member of the office staff if you have any additional needs that we can support with.

Please let a member of the office staff know if you may require assistance during an emergency evacuation.